

Your AP Team Spends 35% of its Time Dealing with Suppliers

Put another way, each AP team member spends 7 days a month working for your suppliers. That's an astounding statistic, but one your AP team knows all too well. What exactly is your team doing? Tracking down missing invoices. Telling suppliers where an invoice is in the approval process. Responding to queries about the timing of payments. Updating contact and billing information.

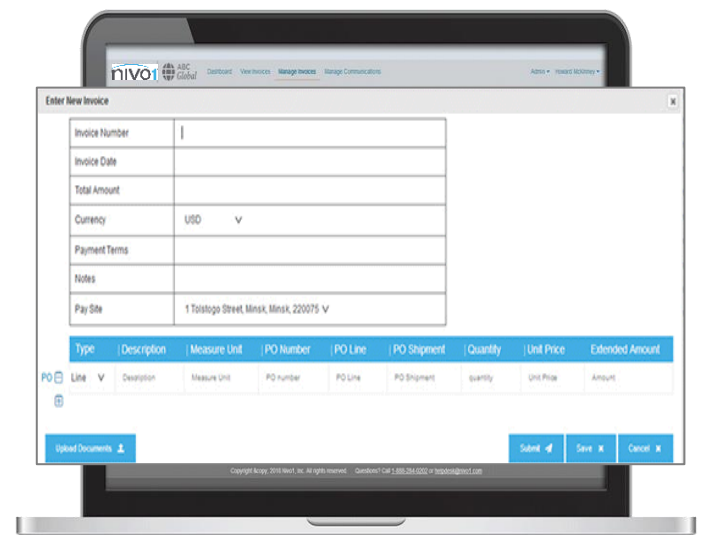
Your AP staff is already stretched thin and too valuable to be working on tedious tasks that deliver little value to your organization. It's time to enter the age of self-service applications.

The NIVO1 Supplier Portal

The Supplier Portal is a secure, cloud-based application that enables suppliers to submit invoices and manage inquiries on their own. Suppliers gain transparency and predictability of their cash flow. You get your AP team back.

Self-Service Capabilities for Your Suppliers

- **Check the status of invoices.** Suppliers can view the status of their invoices in real time, and learn whether the invoice is in-process, paid, rejected or awaiting approval.
- **Improve cash management.** Suppliers can see when they will be paid, and how much they will be paid.
- **Upload, create and submit new invoices.** Suppliers can upload and create new invoices directly in the Supplier Portal. Add supporting detail for each line, including purchase order number, plus payment terms and billing information.
- **Maintain supplier contact information.** Keep your master file information always up to date.
- **Turn POs into invoices and streamline the approval process.** Select lines from existing PO's and create a new invoice along with all the supporting detail.



Let's Get Started Together

The Supplier Portal is free to users of NIVO1 AP Automation. Best of all, NIVO1 takes complete responsibility for the recruitment and onboarding of your suppliers. We provide all the collateral and best-practice strategies and tools for communicating your new self-service initiative. We'll work with you each step along the way to ensure alignment with your company's goals and objectives.